

क्र. CIT-04/1016/CMCB/1502-1702

दि 15/01/2016

प्रति,

सर्व विभागप्रमुख / सर्व शासकीय विभागाचे अधिकारी

विषय - Training Programme on Change Management & Capacity Building for e-Governance प्रशिक्षण दिनांक 15 ते 17 फेब्रुवारी 2016.

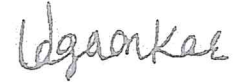
महोदय,

उपरोक्त विषयास अनुसरून आपणास कळविण्यात येते की, Training Programme on Change Management & Capacity Building for e-Governance या विषयाबाबतचे प्रशिक्षण दिनांक 15 ते 17 फेब्रुवारी 2016 याकालावधीत यशदामध्ये आयोजित करण्यात आले आहे. सदर प्रशिक्षणात अंतर्भूत असलेल्या विषयाचा संक्षिप्त तपशील जोडला आहे.

नामनिर्देशन - या प्रशिक्षणासाठी आपल्या विभागामार्फत अधिकारी वर्ग 1 अधिकारी नामनिर्देशित करावेत. त्यांची नामनिर्देशने सोबत जोडलेल्या नामनिर्देशन नमुन्यात भरून दि. ११ फेब्रुवारी 2016 पूर्वी यशदास पाठवावीत.

संपर्कासाठी ई-मेल- cit.training@yashada.org किंवा abdul.zeelani@yashada.org

आपली,



(उज्वला उदगावकर)

सत्र संचालक

सहपत्र- 1) प्रशिक्षणाची तपशीलवार माहिती

2) नामनिर्देशनाचा नमुना

पृ.क्र.विकाअ/आस्था/प्रशिक्षण/२०१६/ 266
दिनांक:- 26/09/2016

प्रति,

प्राचार्य, शा.अभि.महा.अमरावती/शा.औ.निर्माणशास्त्र महा.अमरावती
प्राचार्य, शासकीय तंत्रनिकेतन, अमरावती/खामगांव/यवतमाळ/वाशिम/मुर्तिजापूर.
प्राचार्य, शासकीय निवासी महिला तंत्र निकेतन, यवतमाळ यांना माहिती व आवश्यक कार्यवाही करीता.

प्रत - प्रोग्रामर, वि.का.अमरावती यांना संकेतस्थळावर टाकण्याकरीता.

सहसंचालक
तंत्र शिक्षण, अमरावती

Course Details

01. Name of Training Programme – Training Programme on Change Management and Capacity Building for e-Governance

02. Duration- 15th to 17th February 2016

03. Enabling Objectives

- Support the government departments, in terms of leading or being part of team responsible for, e-Governance project Conceptualization and implementation.
- Support the government departments in effectively planning and managing various phases of e-Governance project development and implementation.
- Manage service delivery of e-Governance Projects through Change Management and Capacity Building.
- Application of learning and good practices in e-Governance projects implementation to minimize the learning curve and to maximize the benefits for the department.

04. Course outline -

- Introduction to e-Governance
- Change Management and Capacity Building in e-Governance Projects
- Overview of Approach for Change Management
- Guiding principles for Change Planning
- General Tools in Change Management
- Training in e-Governance Projects
- Communications Management

05. Profile of Participants-

- Class I Officers from various government departments

06. Course Schedule

- **Last date of receiving nominations:** 11th February 2016
- **Method of sending nominations:** Competent authority may send nomination in the standard format by mail to cit.training@yashada.org
or
abdul.zeelani@yashada.org
- **Venue:** CIT, Computer Center, YASHADA
- **Date of Report:** The officers should join this training latest by 09.00 a.m. on 15th February 2016, **only after obtaining confirmation from YASHADA** either by phone or by E-mail.

Centre for Information Technology

Course Name - Training Programme on Change Management and Capacity Building for e-Governance

Duration - 15th to 17th February 2016

Personal Information of Participants

Name - Surname

First Name

Middle Name

Gender - ☐ Male ☐ Female

Date of Birth (dd/mm/yy) / /

Date of Joining (dd/mm/yy) / /

Current Designation

Educational Qualification

Group Type

Government / Non-Government

Group

(Class I)

Category -

(SC, ST, VJ, NT(B), NT(C), NT(D), SBC, OBC, Minority, General)

Contact Details

Office Address -

Mobile

Office Tel No. (Landline with STD code) -

Official Email ID -

Fax No.

General Information

Hostel Facility Required - ☐ YES ☐ NO

If Yes, Arrival Date and Time

Room No.